

**RURAL MUNICIPALITY OF ROLAND**  
**BY-LAW NO. 3-2013**  
**SCHEDULE "B"**  
**ROLAND MEMORIAL HALL**  
**RENTAL AGREEMENT**

I/We, the undersigned, hereafter known as the lessee, agree to rent the Roland Memorial Hall on \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ for the occasion of \_\_\_\_\_ and further agree to abide by and comply with the following conditions:

1. **The lessee accepts the responsibility for any unnecessary damage and agrees to forfeit 100% of the damage deposit, for any incident so deemed by Council. The lessee also accepts financial responsibility for all and any damages in excess of the damage deposit.**
2. Any liquor that shall be brought into, served and consumed shall be in accordance with the amounts and conditions of an occasional permit issued by the Manitoba Liquor Control Commission. No liquor, other than is permitted by an occasional permit is allowed in the Hall.
3. Admission to social functions with liquor (occasional permit) must be by invitation only. The general public are to be excluded. In order to adhere to this, tickets/invitations are not to be distributed in or around the Hall. Any person(s) that do not have an invitation ticket properly acquired prior to the entering of the grounds will be refused admittance to the Hall. (Exceptions can only be approved by the Liquor Control Commission.)
4. No advertising of social occasions, at which liquor is to be served, is allowed without prior approval of the Manitoba Liquor Control Commission. (Exceptions can only be approved by the Liquor Control Commission.)
5. Intoxication or disorderly patrons are not allowed to be in or about the premises. Persons under eighteen (18) years of age are not allowed to handle, possess, or consume liquor.
6. All liquor is to be removed from the tables, and from any persons, by 1:30 a.m.
7. The Hall is to be vacated by 2:00 a.m.
8. The lessee will be on hand to supervise, with regard to the rules and regulations and use of the premises' facilities.
9. The premises will be subject to inspection by the Hall Owners, Police, and Inspectors of the Liquor Control Commission at any and all times.
10. Any violation of these regulations and conditions, or the regulations of an occasional permit for liquor, can result in the immediate vacating of the premises, without refund to the lessee.
11. Food is to be provided; menu \_\_\_\_\_
12. The amount of rent to be paid (including a refundable damage deposit of \$400 if there is no damage) is \$\_\_\_\_\_.
13. Attached listing of Regulations Governing Rental also applies when renting Memorial Hall facilities.

\_\_\_\_\_  
LESSEE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MEMORIAL HALL REPRESENTATIVE

**ROLAND MEMORIAL HALL**  
**REGULATIONS GOVERNING RENTAL**

**HALL BOOKINGS** - Municipal Office 204-343-2061  
- Hours 8:30 a.m. - 4:30 p.m. Monday - Friday

**SMOKE-FREE FACILITY**

**CAPACITY** - 205 people - in accordance with Fire & Liquor Control Regulations.  
Area: 40' x 60'

**FURNISHINGS & EQUIPMENT** - PA system, portable stage, piano, 23 - 8' x 30" tables, 18 - 8' x 24" tables, 200 padded chairs. Kitchen equipped with 2 ranges, 2 fridges, dishwasher, small deep freeze, 2 double sinks, trolleys, 100 cup percs, dishes, cutlery, utensils, Jiggers for liquor dispensing. Dish detergent, Javex, and wash cloths supplied.  
Tea towels and table cloths **NOT** supplied.

**RENTAL FEES** - Payable to the R.M. of Roland.

All functions serving liquor require a LCC Permit. Payment of rental fees and a \$400.00 damage deposit is required **at least 1 week prior** to the occasion. **Any incident deemed so by Council, shall result in 100% loss of the damage deposit.**

Bar closes at 1:00 a.m.; All liquor off tables at 1:30 a.m.; Hall to be vacated by 2:00 a.m. Failure to comply will result in eviction and forfeiture of damage deposit.

**CARETAKER:** [Susana Peters](#) 204-343-2434

Tables and chairs will be prearranged - notify Municipal Office of desired set-up. Any changes during the rental are your own responsibility, i.e., changing of tables, etc. The Caretaker's name and phone number is posted in the kitchen. [Please call when ready to leave.](#)

To maintain efficient operation of these facilities, please adhere to the following:

**DO NOT adjust thermostats.**

Keep all **OUTER DOORS CLOSED** - central air conditioning operates more effectively.

Decorations to be mounted with tape, fun-tac, etc. **No tacks, nails, or staples.**

All **TABLES USED MUST BE WIPED CLEAN.**

All **SPILLS ON FLOORS TO BE MOPPED UP** (mop and pail in furnace room).

**Dance Wax** to be used **SPARINGLY** and swept up at end of function.

**NO CONFETTI ALLOWED.**

**KITCHEN TO BE LEFT IN THE CONDITION IT IS FOUND:**

**Stovetops, ovens, counters, trolleys to be wiped clean.**

**Cookware, percs, dishes, etc., to be washed and put away.**

**Garbage to be contained in plastic bags - tied and deposited in bin outside east end of Hall. EXTRA GARBAGE BAGS ON TOP OF FRIDGE.**

All **EMPTYES**, including wine bottles, to be **REMOVED AT END OF FUNCTION.**

***THANK-YOU** for your co-operation.*

**THE COUNCIL**